

MEETING OF THE BOARD OF DIRECTORS

Minutes of the meeting held on 13 March 2018

Directors	Office	Term
Andrew Armour		23/12/2020
Gary Benn		23/12/2020
David Boatman	Vice Chair	23/12/2020
Melissa Challinor		23/12/2020
Lisa Jeremy		23/12/2020
John Luke		23/12/2020
Sarah Mitchell	CEO [Executive Headteacher]	Ex-Officio
Andrew Taylor	Chair	23/12/2020

* *indicates absence*

The meeting opened with a prayer

Action

1/18 Apologies for absence

None.

2/18 Appointment of Clerk [Secretary]

Andrew Taylor was appointed as Clerk for the meeting.

MAIN BUSINESS

3/18 School Intervention - Debden

The meeting received a verbal update on the intervention at Debden Academy following the Directors decision in January 2018. The Executive Headteacher has been spending one day per week at Debden. This has enabled her to gain a greater understanding of the school and build working relationships with all the staff and pupils. Whilst there has been improvement in some areas there is still inconsistency and a range of improvement issues which need to be addressed.

It was noted that the projected intake for September 2018 was lower and that a full appraisal of teaching and support staff would be required to ensure that the school operated within budget. The Directors requested advice in relation to comparable staffing levels at other schools, the optimum way of structuring the staff body and how classes could be arranged for the September start.

EHT

4/18 Finance

An amended budget for Debden Academy was tabled by the Executive Headteacher. This had been necessary to develop due to overspending by the Academy. The Directors were clear that the school had to work within a break even budget and that other finance lines would have to be reduced to accommodate the overspend in other areas.

The amended budget was approved.

The Directors requested that close oversight of all budgets be maintained by the MAT Business Manager.

EHT

ROUTINE BUSINESS

5/18 Minutes

The minutes of the meeting held on 5 December 2017 were approved as a true and accurate record of the meeting and all the actions had been completed.

6/18 Date/time of future meetings

TBC

Signed by Andrew Taylor [Chair] on 18th May 2018